

# Chief Officers' Employment Panel

## AGENDA

**DATE:** Monday 4 September 2017

**TIME:** 11.00 am

**VENUE:** Committee Room 5, Harrow Civic Centre

### **MEMBERSHIP** (Quorum 3)

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**Chair:** Councillor Sachin Shah

**Councillors:**

Keith Ferry (VC)  
Graham Henson

Paul Osborn  
Barry Macleod-Cullinane

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## **Useful Information**

### **Meeting details:**

This meeting is not open to the press and public.

Directions to the Civic Centre can be found at:  
<http://www.harrow.gov.uk/site/scripts/location.php>.

### **Filming / recording of meetings**

When present in the meeting room, silent mode should be enabled for all mobile devices.

### **Meeting access / special requirements.**

The Civic Centre is accessible to people with special needs. There are accessible toilets and lifts to meeting rooms. If you have special requirements, please contact the officer listed on the front page of this agenda.

An induction loop system for people with hearing difficulties is available. Please ask at the Security Desk on the Middlesex Floor.

**Agenda publication date: Thursday 24 August 2017**

# AGENDA - PART I

## 1. MEMBERSHIP

To note under the provisions of the formula membership the attendance of the following nominee:

Original Member

Councillor Sue Anderson

Nominee Member Attending

Councillor Graham Henson

## FOR INFORMATION

## 2. DECLARATIONS OF INTEREST

To receive declarations of disclosable pecuniary or non pecuniary interests, arising from business to be transacted at this meeting, from:

- (a) all Members of the Panel;
- (b) all other Members present.

## 3. MINUTES (Pages 5 - 6)

That the minutes of the meeting of the Chief Officer's Employment Panel held on 1 August 2017 be taken as read and signed as a correct record.

## 4. EXCLUSION OF THE PRESS AND PUBLIC

To resolve that the press and public be excluded from the meeting for the following items of business, on the grounds that they involve the likely disclosure of confidential information in breach of an obligation of confidence, or of exempt information as defined in Part I of Schedule 12A to the Local Government Act 1972:

<u>Agenda Item Nos</u>	<u>Title</u>	<u>Description of Exempt Information</u>
5.	Severance Payment of £100,000 or Greater	Information under paragraph 1 (contains information relating to any individuals) and paragraph 3 (information relating to the financial and business affairs of any particular person (including the authority holding that information)).
6.	Appointment of Corporate Director, Community	Information under paragraph 1 (contains information relating to any individuals).

## **AGENDA - PART II**

**5. SEVERANCE PAYMENT OF £100,000 OR GREATER** (Pages 7 - 40)

Report of the Divisional Director, Environment and Culture

**6. APPOINTMENT OF CORPORATE DIRECTOR, COMMUNITY** (To Follow)

To agree the candidates to be invited to interview for the post of Corporate Director, Community.

# CHIEF OFFICERS' EMPLOYMENT PANEL MINUTES

## 1 AUGUST 2017

**Chair:** \* Councillor Sachin Shah

**Councillors:** \* Keith Ferry \* Paul Osborn  
\* Barry Macleod-Cullinane \* Mrs Christine Robson

\* Denotes Member present

### 92. Membership

**RESOLVED:** To note the attendance at this meeting of the following duly appointed nominated Members:

Ordinary Member

Councillor Sue Anderson  
Councillor Susan Hall

Nominated Member

Councillor Christine Robson  
Councillor Paul Osborn

### 93. Declarations of Interest

**RESOLVED:** To note that there were no declarations of interests made by Members.

### 94. Minutes

A Member stated that the minutes did not reflect the concerns expressed in relation to the budget provision for the proposal and that no explanation/clarification had been provided.

**RESOLVED:** That the minutes of the meeting held on 27 June 2017 be taken as read and signed as a correct record.

## RESOLVED ITEMS

### 95. Exclusion of the Press and Public

**RESOLVED:** That in accordance with Part I of Schedule 12A to the Local Government Act 1972, the press and public be excluded from the meeting for the following item for the reasons set out below:

<u>Item</u>	<u>Title</u>	<u>Reason</u>
5.	Severance Payment of £100,000 or Greater	Information under paragraph 1 (contains information relating to any individual) and under paragraph 3 (contains information relating to the financial or business affairs of any particular person (including the authority holding that information)).

### 96. Severance Payment of £100,000 or Greater

The Corporate Director, People, introduced the confidential report which sought approval to a severance payment where the total amount exceeded £100,000.

The Corporate Director reported the Medium Term Financial Strategy savings in relation to the Adults Commissioning Team in 2016/17 and 2017/18 and advised that the Adults and Children's commissioning teams had been bought together to form the People Services Strategic Commissioning Team. In order to meet the savings target there had been formal consultation with staff on the deletion and re-grading of a number of posts which had resulted in four requests for voluntary redundancy, three of which had been agreed and one that was subject to the Panel's approval.

A Member sought clarification on the number of staff affected by the consultation.

**RESOLVED:** That the payment of the contractual and statutory payments to the employee, as set out in the report, be approved.

(Note: The meeting, having commenced at 6.05 pm, closed at 6.14 pm).

(Signed) COUNCILLOR SACHIN SHAH  
Chair

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